

Riverwood PTSA
Executive Board Meeting Agenda
May 9, 2023 | 9:00am - 10:30am
Second Floor Atrium

- **Welcome**

- **Secretary's Report** - Lee Graiser – Meeting starts at 9:11am. Motion to approve 4/11 and 5/2 Meeting minutes – approved at 9:12am.
- **Presidents' Report** - Chrissy McCluskey & Julie Taube – Sr. committee – Everything is going great! Sr. celebration committee wanted to spend more money but that was denied as we have other committees that need to share the budget. Newsletters are due. If you could create a word document of VP's job responsibilities and share with us to help the incoming slate. I am excited for the senior events; blue envelope is due on Wednesday, but teachers have until Monday to complete.
- **Treasurer's Report** - Shelly Casner – We will end up even with about \$5k rolling over into next year. Please send receipts as soon as you can before the end of next week. Over the summer will work on our audit.
- **Principal's Report** - Kindra Smith – Did not attend meeting.

- **VP Reports:**
 - **Hospitality** - Angie Goldman & Lori Rosenthal – End of Year teacher lunch will be held on 5/25 last day of school. Skipped last teacher mailbox treats.
 - **Membership and Fundraising** -Starla Daniels & Carolyn Watkins – no updates.
 - **Student & Parent Support** -Amy Rubin – The senior events will be great! Junior move up went well. Donuts, drinks, and chic fil-a were served.
 - **Administration & School Support** - Kasey Willis – sign-ups are already posted for devices.
 - **Communications** - Jen Cohen & Leslie Paul – Consider adding new events for next year in the next newsletter. Send all the photos of senior celebration to us so we can post them.
 - **Academic Enrichment** - Kathy Dees – no mini grants to discuss. Will be working on early reflections lunch next fall.

- **Wrap Up/Adjourn Meeting** – Meeting adjourned at 10:11am

- **Upcoming Calendar Items:**
 - May 10: Newsletter Updates Due
 - May 10: Blue Envelopes Due
 - May 10: Mailbox Treats
 - May 12: PTSA Newsletter
 - May 18: Senior Celebration
 - May 19: Senior Clearance

- May 21: Senior Prelude
- May 22: Graduation Practice
- May 23: Graduation at 2:00pm
- May 25: End of Year Luncheon
- May 25: Last Day of School

Attendees:

Leslie Paul
Julie Taube
Chrissy McCluskey
Angie Goldman
Lori Rosenthal
Symone Corbin
Shelly Casner
Kathy Dees
Carolyn Watkins
Amy Rubin
Lee Graiser

Riverwood PTSA Mission

To support the students, teachers, parents, and staff of Riverwood through fundraising, hospitality, and special programs and events geared to improving the Riverwood experience for all.