

Riverwood PTSA
Executive Board Meeting Agenda
February 8, 2022 | 9:00am - 10:30am
Zoom

- **Welcome @9:05**

- **Secretary's Report** - Julie Taube – Minutes approved (thank you Principal Smith for being everywhere and supporting everyone!)

- **Presidents' Report** - Myndi Carter & Chrissy McCluskey
GRADUATION DETAILS:
 - Prelude on 5/22
 - Graduation date set 5/25 7:30pm
 - Graduation practice (2 hours)– only finals week option at Ameris (so practice may not be there – TBD) Ideal date on campus 5/24 -voting day and no students in the building – then senior picnic right after practice
 - Clearance on Friday 5/20 (-let's unpin picnic to clearance like pre-Covid)

 - Remember VP's to get organized if you are rolling off your position

- **Treasurer's Report** - Tiffany Allen
 - checking balance is strong
 - Met all of dues and donation goals
 - Under budget on expenses (87K in budget)

- Waiting on – freshman tailgate expenses and senior event (parents donated)
- budget for mini grants – approval to go “over budget”
- Elana question: How to secure advance payment for events?
Response: Amazon wishlist and Tiffany can purchase OR Tiffany will directly pay for items

- **Parliamentarian Report** - Symone Corbin

- Will provide date for Pop-up.
- Chrissy: happy to make canva/social media push for items – possible Amazon wish list

- **Principal's Report** - Kindra Smith

- Next PTSA meeting at Riverwood!
- TODAY: kicking off class meetings with 9th grade! Kids going into new auditorium – reset expectations and affirming how to end the year (no food deliveries to building!) FINISH STRONG message! Seniors (2/16 at 11am) – something special for seniors, please!
- Blue envelopes (senior parents have been asked to share cards/letters to RICS students to accompany letters from Principal Smith)– will be shared at “clearance”
- Senior letter to parents (to be sent no later than next Thursday) with graduation details (practice, cap and gown, expectation, tickets, etc) – LINK with tassel to access this information – no more hard copy!!
- Feed teachers before graduation? 2 options: should meal be at Ameris? Or RICS?
- Space for school store is ready! Maybe teachers and students can help.

● **VP Reports:**

○ **Hospitality** - Angie Goldman and Lori Rosenthal

- This month teacher, professional and rookie of the year staff members were celebrated (all rec'd gift cards). Chef and team did a great job.
- Counselor appreciation week is this week!
- Meeting with Julie Silver about Teacher Appreciation week (week before spring break) – planning to collect gift cards
- Matt Taylor - Teacher of the year
- Mr. Johnson – Professional of the year
- Ms. Arietta – Rookie of the Year

○ **Membership and Fundraising** - Marilyn Arkin and Amy Abney

- Chrissy will measure for sign today
- **Student & Parent Support** - Elana Satsky
- senior signs with names not pics
- senior sign fundraiser to help support senior graduation events (there is a budget line item for spending guidance)
- Megan will also handle Junior move-up shirts – do we have a preferred t-shirt vendor?
- Last year there was a. competition for Junior move-up signs – winner was senior shirt design
- Sophomore event – baseball game would be best on a Friday – to discuss with Coach Mezzio – no capacity cap for outdoors (same location as Freshman tailgate)
- Junior Move-up- April 28
- **Administration & School Support** - Sarrah Elmi-Williams
- no report

- **Communications** - Jasmine Weathers
 - no report
- **Academic Enrichment** - Kathy Dees
 - Reflections – Goal to have the event in person (after state results are complete) – mid March

- **New Business**
- **Nominating Committee Chair** - Sarrah Elmi-Williams
 - new slate to be decided
 - auditor will require official document for new slate

- **Wrap Up/Adjourn Meeting 9:50am**

- **Upcoming Calendar Items:**
- Feb 16: Mailbox Treats
- Feb 22: Bus Drivers Appreciation Day
- Feb 23: VIP Breakfast
- Mar 1: General Membership Meeting (ZOOM)
- Mar 4: 212 Recognition Breakfast
- Mar 8: Executive Board Meeting – AT RICS
- Mar 9: VP's Newsletter Updates Due
- Mar 11: PTSA Newsletter

Attendees:

Kindra Smith

Symone Corbin

Kathy Dees

Myndi Carter

Chrissy McCluskey

Angie Goldman

Lori Rosenthal
Amy Abney
Elana Satsky
Marilyn Arkin
Julie Taube
Kathy Dees
Vanessa Louis